



ENERGY CAPITAL  
COOPERATIVE  
CHILD CARE

April 12, 2019  
9 a.m. Central Time  
Union State Bank BEULAH

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<b>Presiding officer:</b>	<u>Erin Huntimer</u>	<b>Type of meeting:</b>	<u>Board meeting</u>
<b>Note taker:</b>	<u>Sonya Hansana</u>		
<b>Executive board members:</b>	<u>Erin Huntimer, Dale Johnson, Darrold Bertsch, <del>Kayla Olson</del>, Brad Zimmerman, Christie Obenauer, Ken Miller, <del>Roseanne Schmidt</del></u>		
<b>Staff:</b>	<u>Dana Santini, program director</u>		
<b>Guests:</b>	<u></u>		
<b>Handouts:</b>	<u>E-mailed prior</u>		

**Call to Order:** 9:01

**Approval of Minutes:** DJ/DB moved to approve minutes. Motion carried.

**Approval of Agenda:** Agenda set as presented.

**Program Director Report:**

**Operations:** Discussed the procedure for letting people in, door codes etc. Discussion followed. The printer is working, not networked yet, but it is working. Need to get an IT person to set up the networking for the printer. Will check with WRT to see if they can help with this, if not SMC or DGC might have someone that can help also. The doorbell needs to be fixed as well. Dale will be working on the playground this weekend to take care of the items needed before the annual inspection. The last 6 months of Board approved minutes are now on the web site. The signage is still needing to be finished. The second training for the staff is on 4.13.19. We are now an approved training site and can host other training sessions at our site.

**Staffing:** We have 19 teachers. Madison and Kayla will be back to help this summer.

**Enrollment:** 80 children enrolled. School age room is full at 20, and there is a waiting list for this age group. There are a lot of infants again and more coming in June; the infant room could be full for the next year. People are starting to reserve space because they "have heard good things."

**Financials:** Reviewed the tuition charges, explained the difference in the income due to how the dates fell for payments, two Fridays of payments in this month. We are entering the third year of insurance with Stroup Insurance, will ask them to review our policy.

**990 Update:** Stacy will review the report with the board in May. Discussion regarding tax consequences depending on the number of parking spots for employees vs public. This is a new regulation that might affect the center. Christie mentioned that Widmer Roel has been purchased and she visited with the new owner. Dana received documents to sign stating that we want our account to stay there, all agreed.

**Fundraising Update:** The t-shirts have come in. Looking for donations for the rummage sale on May 4th, planning on selling taco in a bag. DGC will donate plates and napkins for the meal. There is an

abundance of ladders at the center, will keep a couple but will sell the rest. Also, we will be going through the toys at the center and selling some of them. Ken will check about the Community Chest application.

**Beulah Discussion:** The State Fire Marshal from Bismarck will come and inspect the area at KRCC when it can be scheduled for either Dana and Erin or one of them to be there.

**May meeting:** May 13<sup>th</sup>.

**Adjournment:** 9:42