



ENERGY CAPITAL
COOPERATIVE
CHILD CARE

June 13, 2019
9 a.m. Central Time
Union State Bank BEULAH

Presiding officer:	<u>Christie Obenauer</u>	Type of meeting:	<u>Board meeting</u>
Note taker:	<u>Sonya Hansana</u>		
Executive board members:	<u>Erin Huntimer, Dale Johnson, Darrold Bertsch, Kayla Olson, Brad Zimmerman, Christie Obenauer, Ken Miller, Roseanne Schmidt</u>		
Staff:	<u>Dana Santini, program director</u>		
Guests:	<u></u>		
Handouts:	<u>E-mailed prior</u>		

Call to Order: 9:04am Darrold and Erin present via conference call.
With Erin not present, Christie conducted the meeting.

Approval of Minutes: April and May meeting minutes – DB/KO to approved both sets of minutes.
Motion carried.

Approval of Agenda: KM/EH, moved to set the agenda as presented. Motion carried.

Program Director Report:

- **Operations:** Mowing the lawn has been getting expensive, the grass has been growing fast and need have it cut because of the mosquitos but will need to find someone to do it cheaper. Will talk to the person doing it now and see if they will do it for less, if not, Christie will have another option for another person to mow for us. (Darrold left the meeting)
- **Staffing:** will need to hire again starting in Aug.
- **Enrollment:** 69 enrolled in May, had 3 new infants starting in June and a couple more starting in July. Working on fall assignments and schedules and will need to have 2 infant rooms now, due to the ages of the children and additional children starting in the fall. There may be a few expenses that go along with making another room for infants. Still working out the details on this. Christie will follow up with Fred Stern on Farm Credit Services Grant.
- **Financials** June and July there are school aged field trips planned and there will be a little expense with those, including movies with snacks. Have a nice balance at this time. Talked about setting up a savings account. **KO/EH moved to open a savings account to be used for our working capital. Motion carried.** KM/KO moved to approved financials. Motion carried.

Dana will bring a budget update for 6 months running to the next meeting.

990 Update: Stacy will present this report for us next month. Discussed who is on the BOD, still need this information for the report. Reviewed the by-laws regarding this. Will list the 7 main members on the board for this. Erin will be out during the next couple months meetings and would like to be present for

this report presentation, will talk to Stacy about scheduling this in the next month and reschedule the July meeting to accommodate having Erin present.

Beulah Discussion: The fire inspection of KRCC went great. Will have to put in a couple fire doors, that we expected to do. The next steps would be to meet with the KRCC Board, next meeting is June 24th and get on their agenda, it would be good to have something in writing from them to show their support of this collaboration and find out what the rent would be. Discussed communicating with the city of Beulah as well. Discussion about the next steps to move toward getting this going.

Erin was contacted by a family that intends to partner with another family to open a daycare in Beulah. Erin updated the board on the discussion and her intention to keep lines of communication open with these families.

July and August meetings: Erin will be unable to attend these meetings, will reschedule July meeting to the 8th at 9:00 if that works for Stacy to present the 990 report. August meeting will remain as scheduled.

Executive Session

- **Director Annual Performance Review-** Erin will work on this with a few board members and then follow up with the full board at a regular meeting.

Adjournment 9:55am.

Next meeting date July 8th.